

## Rim Trail Domestic Water Improvement District Board Meeting Minutes

Date: November 14, 2024

Location: Virtual (MS Teams)

### **DRAFT (until approved at next Board Meeting)**

1. The meeting was called to order at 6:01 PM by Chairman Will Regg
2. Roll was called – Chairman Will Regg - (WR), Vice Chairman JT Driscoll (JTD), Secretary John Tanner (JT) were present and a quorum was established. Ray Tanner (RT) joined moments after the roll was called.

Dan Utz (DU), District Water Operator, was in attendance.

Public attendance included Harry Jones, and Jessee Richardson

3. Approval of minutes for the previous meeting. With no comments from the Board, JT motioned to accept the minutes from October 17, 2024 as presented. WR seconded.

RT questioned DU about the well production reported in October, which was quite a bit higher than what we historically produced. DU responded that it seemed normal due to demand being so much greater in the Summer. RT informed the Board that he had requested Dave McKibbens to try to create a report showing historical water consumption.

A vote was taken to accept the minutes as stated. It passed unanimously.

4. Reports:

**Treasurer: (RT).** This will be a report comparing the district's numbers through September compared to 2023. Annual income was \$22,185 which is \$706 less than a year ago. The total administrative costs is \$37,157 which is \$643 less than a year ago; mostly due to the fact that there has been no district manager. The total operations cost is \$14,496 which is up \$18,128. The 2 significant expenses were the plan for the water treatment plan and the money spent to optimize well #4. Overall, the net income was a positive \$38,175 which is \$18,188 more than a year ago. Our cash position is strong. The district has \$122,463 in the bank.

At this point, JM joined the meeting.

### **Operator: (DU)**

#### Production

Sept 30 - Nov 1 295,271 gallons produced.

Aug 31-Sept 30 285,813 gallons produced.  
 Jul 31 - Aug 30 272,477 gallons produced.  
 Jun 29 - Jul 31, 302,438 gallons produced. June 1 -29,  
 295,484 gallons produced.

Well Levels

	Production, Aug31- Sept 30	Static water depth Jul 11	Static water depth Jul 25	Static water depth Aug 29	Static water depth Oct 12	Static water depth Nov 11
Well 2	77,893 Gal, 2600gp d	24'	26'6"	25'	25'5"	
Well 3	46,240 Gal, 1540gp d	50'6"	43'	50'2"	49'1"	49'0"
Well 4	161,680 Gal, 5390gp d	75'9"	76'1"	77'6"	78'9"	80'4"

The main leak on the corner of B. Johnson's property has been repaired. 4. I repaired a leak on Well 3 wellhead outlet yesterday, WTK reservoirs are expected to be full in 2 to 3 days.

**Projects for RTDWID**

A new electronic Master Meter has been installed at 483 Rim Trail. The only other remaining installs are Parrish and McCarver. Adapters are being ordered for a new Parrish meter. Paul Wirth didn't have time to install McCarver(5 boxes deep) on WTK,last weekend. PEX with fittings have been purchased to make a riser.

Treatment Plant; I have been ill and unable to work on the treatment plant this month.

Paul Wirth of Primary Construction did some exploratory digging to determine the scope of the project for replacing the 3" main under Belluzzi. John Tanner will give an update.

### **Future Projects for RTDWID**

Automation of Wells. The board interviewed Jason Bell, the Engineer N-Lite-N, about a proposal for automation during the last board meeting.

RT questioned DU about some meters that were running backward. DU replied that there were 5 meters without backflow valves. DU provided a list of those properties to Dave McKibbens. WR DU to provide the list of non-compliant residences so that he can contact them directly.

WR asked about the current well status. DU reported that they are 100% full.

5. Adjournment to Annual Budget & Rate Hearing. JTD motioned to adjourn the meeting to begin the annual Budget and Rate Hearing. RT seconded. The vote passed unanimously.
6. The meeting was called to order at 7:12 PM by Chairman Will Regg
7. Roll was called – Chairman Will Regg - (WR), Vice Chairman JT Driscoll (JTD), Secretary John Tanner (JT) and Ray Tanner (RT) and a quorum was established.

Dan Utz (DU), District Water Operator, was in attendance.

Public attendance included Harry Jones, and Jessee Richardson

8. WR called for a vote for the 2024 – 2025 budget to be approved. JTD motioned to accept the budget. JM seconded. The vote was unanimous.
9. Review of 2024 – 2025 Projects
  - a. eMeters have been or are scheduled to be installed on every meter in the district saving on operational costs and improving accuracy of billing.
  - b. Infrastructure repairs starting under Rim Trail and Belluzzi
  - c. Reviving the water treatment plant. The first steps have been taken to engage an engineering firm to make recommendations. Work has begun on those recommendations.
  - d. Utilizing District land located on top of WhiteTail Knob for either additional water storage or a new well.
  - e. Updating maps of infrastructure
  - f. Installing well automation systems
  - g. Hire a qualified district manager

- h. Solar backup system
- i. Explore the Pond well as a potential water source

10. Review and take possible action on

- a. Review results from exploration under Belluzzi. JT reported that he, JTD and Paul Wirth met at the site. After several hours, the main line was located just inside Tenison's wall. After digging several exploratory holes, the excavator could not locate the intersection of the leaking, 3-inch galvanized pipe and the main. We believe we were close. JT reported that more exploration is needed. Paul Wirth is willing to help but he would have to rent the machine and work us into his schedule because he is booked until May 2025. Alternatively, we could find a machine or a local operator.
- b. Water treatment facility: DU reported that he has been ill the last few weeks and unable to move forward on the plans provided by Highland Engineering and as directed by the Board. DU will get quotes to replace the filters.
- c. Alternate water sources – possible well site survey. Moving forward with the survey. WR will update the Board.
- d. Election update and results. JTD shared the official results. WR, JT, and JM will retain their seats for the next 4 years. JTD thanked all 6 candidates for running. WR stated his happiness for so much community involvement.

11. Call to the Public. There were no comments from the public

12. Call to Staff and Board Members: there were no comments from the staff or board members.

13. Possible Executive Session. WR noted that there was no need for an executive session.

14. Schedule Next Board Meeting: WR stated that we will continue to meet on the 2<sup>nd</sup> Thursday of each month until further notice. The next meeting is scheduled for 6PM on December 12, 2024.

15. Adjournment: JT motioned to adjourn at 7:50 PM. WR seconded. The motion passed unanimously and the meeting was adjourned.