

Rim Trail Domestic Water Improvement Special District Board Meeting Minutes

August 3, 2022

Held via zoom

Approved Minutes 9/24/22

1. The meeting was called to order at 6:05 PM

2. Roll was called – Chairman Bruce Johnson (BJ), Treasurer Ray Tanner (RT), Vice Chairman Will Regg (WR), Secretary John Tanner (JT), were present and a quorum was established. Parliamentarian Jeff Manley (JM)

District Manager: Mario Ascoli (MA)

Public: Buddy Rice (BR), Cindy Johnson (CJ), and Harry Jones (HJ).

3. Approval of Minutes of Prior Meeting on 7/15/22. One adjustment on item under 4b-6 change Pressure (tank) to Pressure pump, change was made at two locations on same line. No other changes noted. BJ motioned to accept minutes and JT 2nd motion – motion passed unanimous.

4-1. Treasurer's Report: RT reporting June 2022 – Income \$1,817 over budget, Administrations Expenses were \$2,790 under budget, Water Operations Expenses \$13,797 under budget, over all we were \$15,201 ahead on profit vs. budget, if we use actual there is \$7,898 in depreciation. On balance side of things looking at Cash in bank we \$87,000 round numbers which is \$20,000 more than we had a year ago.

4-2. District Managers Report: MA reporting that he installed Juli Viebock AMI meter and still preparing to repair leak near John Osborn's place, trying to get early next week. MA talking with Levi Brownlee to help him with leak repair.

5. Discuss and take possible action related to:

a. WTK Tank replacement: MA had 3 bids for the WTK Tank from the SJ Anderson, Superior Tank Company Inc. and Primary Construction that all used the same spec sheet from MA. BJ asked a clarification on Gordian Group and affiliation with SJ Anderson, MA explained that this Group is not managing the project but verifying that contractor is meeting all pricing standards, WIFA requirements and compliant with AZ regulations. Superior is supplying tank only and will not be making any connections. One distinction between Primary and other two contractors is that Primary quoted 2- poly tanks vs. steel. Primary offered to investigate increasing capacity to 8K gal. tanks and show revised quote to reflect that change. Board is interested in increasing storage capacity and more interested in poly tank vs. steel. After much discussion on the Board determined that it more effective to work with Primary Construction (PC). WR motioned to accept PC has contractor for tank project and clarify bid deleting removal of tank and option to install 2- 8K gal. tanks. JM 2nd motion. Discussion by JT questioning ability to get larger tanks in the opening and in size of fence surrounding existing tank. MA qualified fenced area to be 18' x 26' shown in bid notes. RT also questioned specification for concrete pad and if it is necessary. It was qualified that poly tanks don't require concrete pad and can be substituted with abc pad and steel band. MA made a point to confirm with WIFA on scope change by increasing capacity or two tanks. MA will verify that with WIFA. After further discussion the current motion on floor was withdrawn and Board determined to have MA enquire with PC on optional pricing for 2 – 8K Gal or 1- 10K gal tank. In addition, a credit for substituting abc pad with steel band vs. concrete pad and eliminating cost of disposal of tank if there is a customer for taking existing tank. MA will check with WIFA on need for scope change. Board will table this discussion until next meeting. RT enquired on rehab option on existing tank. MA determined that it would take almost 3 additional months to consider scope change for tank rehab. MA still waiting rehab number of existing tank and will report on next meeting.

b. The District Managers and Water Operator Contracts: BA summarized need to revisit the approval of these contracts based on 8% cost of living increase not included in approved budget and it was postponed again until RT and MA can find opportunity to review. Discussion swung to possibility of setting up another meeting on this Friday at 6:00 PM to review PC contract and MA DM and WO contract, Board members agreed, JM may only be available for a short time.

c. Confirm/discuss Project management of WIFA Loan projects: MA pointed out that PC has already worked with us, and the Davis Bacon requirements and it would not be necessary to go the Management route with Gordian. MA will follow up with PC and make sure he is doing his weekly reports on DBA and is meeting other needed requirements.

6. Call to the Public: No questions or comments from public.

7. Call to Staff and Board for non-agenda and recommendations for future agenda topics: RT Board about HJ request for annual accountant's review report at cost of \$5-600 and RT indicated Don A. had done that for a couple of years and we stopped doing it because it didn't seem necessary. RT wanted opinion of Board. BJ suggested we should

put this on as another agenda item in future and RT requested, we put on next agenda item. JT asked if there was any legal obligation for accountants review and RT did not think so. JT asked HJ but evidently, he could not hear us. RT asked if BJ was going to put together a Bio on the candidates running for the 2 open positions on the Board. BJ indicated it was Don Ascoli that published that at last elections and made available to public. BA will follow up with MA and he will put something together to get out before election. RT, Joe Lacario and JT Driscoll are current candidates. RT pointed out we need to make available information to request absentee ballot and get this information to the property owners. We need to make clear timing to access ballot and get vote back in. JM requested contact information on Gila County Attorney General office (Bill Montgomery) regarding questions on water district. MA will get back to him on what he can find. The 3 items to add to next meeting agenda are the (1)WTK PC contract questions, (2)the District Manager and WO contracts and (3)the annual accountants review question.

8. No Executive Session

9. Schedule for next Board Meeting: 8/5/22 at 6:00 PM via zoom

10. Meeting Adjourned at 7:02PM

Respectfully submitted,

John Tanner

Secretary