

Rim Trail Domestic Water Improvement District Board meeting minutes

June 18th, 2016

Held at Whispering Pines Fire Department Station 72

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

The meeting was called to order at 1:13 PM

In attendance:

By Phone: Dave McKibben

Board: Bruce Johnson, Ray Tanner

District Manager: Don Ascoli

Public: Dan Melcher, Tom Melcher, Ed Hunter

A roll was called-Chairman McKibben, Treasurer Ray Tanner, and Secretary Bruce Johnson were present and a quorum was established.

It was moved by McKibben to retain Board Officers as appointed: David McKibben, Chairman, Ray Tanner, Treasurer, and Bruce Johnson, Secretary. Motion was seconded by Johnson. Motion carried.

McKibben moved that the minutes of the prior meeting be approved; Tanner seconded. Minutes were approved.

Tanner moved to retain District Manager Ascoli for another contract year starting July 1, 2016. It was seconded by McKibben. The vote was unanimous.

District Manager's Report:

Activities since the last Board meeting were reported by Don Ascoli. Two new customers were added: Holzapfel, 391 White Tail Knob, and Wyckoff, 114 Rim Trail Road.

There were thirteen customer calls regarding water and road conditions.

On June 14th ADEQ held a tri-annual Drinking Water Field Inspection. There was one violation: a missing air-breather vent on well #3. It will be installed June 20th.

There were four Blue Stake requests: Century Link for Ranch Road, APS on Rim Trail Road, Gila County for road work, and SRP on FR32A.

The turbidity meter was sent to the factory for repair and was re-installed upon its return.

An Air Relief Valve on Media Filter Tank #2 was replaced.

A software upgrade to El Dorado ver. 9 was discussed. Board approval is required before purchase.

The Arizona State Legislature passed HB2622 (maximum tax on parcels). It will become law on August 12th, 2016.

Work was started with the State Representative to initiate a new bill that will better define who can vote on non-tax related issues.

The current status of the C.C. Cragin water line project was reported. Paving of Houston Mesa Road through Whispering Pines will be completed by July 1st. Phase II of the project has been awarded and work will begin after July 4th. The road will be shut down for a month, Monday through Thursday from 8am to 3pm, and Friday from 8am to noon.

A five member Board for RTDWID will be possible following the November 8th election. Candidates may file for the positions from July 11th through August 10th, 2016.

NCS Engineering of Phoenix will evaluate our turbidity issue and make recommendations. Rural Water Association of Arizona will be consulted as well.

Tanner explained the history of the filters and the possibility of re-installing the Katydyne filters with their improved filtration of turbidity. Dan Melcher asked questions and commented on the filtration issue.

Treasurer Tanner briefly reviewed the budget which was published on the website. He discussed the future expenses relating to water rights issues and ways to reduce operating costs.

Chairman McKibben gave a brief report and thanks to Ascoli for his oversight of the Cragin pipeline project.

Ascoli began a review of the proposed 2016-2017 Budget with comments from the public about the rate reduction and base rate changes. He asked for approval and Johnson moved that the budget be approved. It was seconded by Tanner. The vote was unanimous and the budget was adopted.

Purchase of the version 9 of El Dorado was discussed and its usage explained. Ed Hunter asked about the savings associated with the electronic funds transfer for paying bills. Tanner asked about the expense of electronic billing per customer. An informal survey of those present revealed an eighty percent acceptance of EFT.

Tanner moved to authorize the purchase of the El Dorado software. It was seconded by Johnson. The vote was unanimous and the purchase was approved.

Storage of the District records was discussed. Johnson described the efforts to date to preserve and store them in plastic bins, possibly in the filtration plant attic. Scanning

of documents was mentioned. The need for fire proofing was discussed. Tom Melcher suggested that Gila County may have regulations for records archiving and the State may have Revised Statutes governing record retention. Ed Hunter volunteered his warehouse space for records storage.

Tanner made a motion for Johnson and Ascoli to further investigate archiving and record keeping. Johnson seconded the motion. The vote was unanimous.

The 40,000 gallon tank was discussed. Quotes for repair by three firms were reviewed. Johnson asked about the materials used. Tanner asked about scheduling of the repairs. Tom Melcher reported that Gila County has a mobile ten thousand gallon tank for emergencies that may be available during repairs. Tanner suggested that the vote be tabled until questions about work guarantees, how long was the vendor in business, his references etc., were answered. Also, would the tank be drained or drawn down through usage? Tanner made a motion to defer the vote until August Board meeting. It was seconded by McKibben. The vote was unanimous.

There was a call to the public, with no response.

A discussion was entered of placing meters on each main line to monitor water loss. There is presently a loss of one third of the water from the wells. Don will investigate the costs involved.

The Board meeting was ended at 3:24.

It was moved by McKibben to enter Executive Session at 3:25. It was seconded by Tanner.

It was motioned by Johnson to leave Executive Session at 5:01. It was seconded by Tanner.

Bruce Johnson, Secretary.