

## Rim Trail Domestic Water Improvement District Board meeting minutes

February 18<sup>th</sup>, 2017

Held at Whispering Pines Fire Department Station 72

**DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING**

The meeting was called to order at 1:08 PM

In attendance:

Board: Dave McKibben, Bruce Johnson, Ray Tanner

District Manager: Don Ascoli

Public: The Honorable Timothy Wright, Bryant Scott, Judy Scott, John Tanner

A roll was called-Chairman McKibben, Treasurer Ray Tanner, and Secretary Bruce Johnson were present and a quorum was established.

Tanner moved that the minutes of the prior meeting be approved; McKibben seconded. Minutes were approved.

Justice Wright administered the Loyalty Oath of Office to new Board members John Tanner and Judy Scott, and Board member Dave McKibben. With the addition of members John Tanner and Judy Scott, the Rim Trail DWID became officially governed by a five member board.

Tanner suggested that designation of Board member functions be deferred until the next Board meeting. The decision was tabled.

District Manager's Report: Ascoli reported the District activity since the last meeting. There were nineteen customer calls and six Blue Stake requests. The new pipe locator was used and is proving its worth.

There was a major break in a water line at the crossing of East Verde River, caused by a Gila County maintenance crew. It caused the loss of water from the newly repaired tanks. County will reimburse the District for the cost of repairs. In the process of repair a missing valve was discovered.

Since the last board meeting two fire hydrants were repaired; one water meter was replaced and two were repaired.

A discussion of the excessive water loss was entered into, with a question by McKibben about the pumping overflow, and the methods of controlling overflow.

Automated water billing is in effect, with 22 customers on the program.

Blue markers are installed to show the location of valves and lines. Mapping will continue with good weather.

The current status of the C.C. Cragin water line project was reported. The road will be shut down for a month, Monday through Thursday from 7pm to 5am, between Second Crossing and Water Wheel day camp, from February 20<sup>th</sup> to March 22<sup>nd</sup>. The pipeline and new filter plant at Mesa del Caballo will be completed by July, 2018.

The forty thousand gallon water tank was repaired under the budget of \$39,250.00, at a cost of \$35,187.59.

NCS Engineering of Phoenix visited the filter plant. The turbidity issue was examined and the cost of engineering a solution was determined to be more than \$10,000. The cost of the equipment is unknown at this time.

Chairman McKibben called upon Treasurer Tanner for a Treasurer's report.

Treasurer Tanner briefly reviewed the budget which was published on the website. He discussed the future expenses relating to water rights issues and ways to reduce water rates.

A discussion of District By-laws was entered into, with an explanation of their origin and purpose put forth. Tanner reported that the By-laws were voted in place by the Board, and can be modified or deleted by the Board.

The main concern was regarding the need for a CPA review of the ledger, versus an Accountant's review, and the deadline of April 1<sup>st</sup> for a report to WIFA. Johnson motioned that the Board instruct Manager Ascoli to submit the report to WIFA by April 1<sup>st</sup> using the review of an accountant. McKibben seconded the motion, a vote was taken and the motion carried.

Ascoli briefed the Board on the current status of the DWID as a Transient, Non-Community water system. By regulation, when a water system has 15 or more full time resident homes or 25 full time residents, the status must be changed to Community Water System. Rim Trail now has 19 full time resident homes and 38 full time residents. Ascoli briefed the Board on the additional forms of water testing required and the cost thereof' and the benefits of having the higher classification. McKibben moved that the Board instruct Ascoli to notify ADEQ of the new classification; Scott seconded. A vote was taken, with four votes for the motion, and one abstaining. The motion carried.

There was a call to the public, with no response.

The formation of a committee to review the current By-laws for future revision was announced. Johnson, Scott and Ascoli volunteered to serve on the committee. They will report their recommendations at the next Board meeting.

It was moved by McKibben to enter Executive Session at 3:32. It was seconded by Johnson.

It was motioned by Johnson to leave Executive Session at 4:56. It was seconded by Tanner.

The Board meeting was ended at 4:47.

Bruce Johnson, Secretary.