

Rim Trail Domestic Water Improvement District Board Meeting Minutes  
November 2nd, 2019  
Held – Station 72 Whispering Pines Fire Department

**APPROVED Minutes AT BOARD MEETING 3/14/20**

1. The meeting was called to order at 12:00 PM

2. A roll was called – Chairman Bruce Johnson (BJ), Parliamentarian Judy Scott (JS), Treasurer Ray Tanner (RT) and Secretary John Tanner (JT), Vice Chairman Will Regg (WR) were present, and a quorum was established.

District Manager: Don Ascoli (DA)

Public: Harry Jones and Joe Paganie

3. RT had question on item 7a of last meeting minutes. (Regarding repair of leaking lines RT made a motion for DA to carefully record the areas of leaks, identifying the type of leak, type and size of pipe, condition of pipe and location so we have a record and something to work with to prioritize potential line replacements and sequence in the future. BJ second motion – motion passed unanimously. DA pointed out that he has been keeping record of the leak repairs up to this point.) RT wanted to confirm method of recording – DA indicated he is recording on digital map with codes and DA will provide copy of digital map and codes to any Board member requesting it.

JT made a motion to approve minutes as last posted; JS seconded.

Minutes were approved.

6a. RT reviewed the Treasure Report – Gross Profit \$21,651, Total Administration \$7,092, Total Water Operations \$18,485, Net Ordinary Income \$3,165 and Total Cash \$107,359. A request followed by DA to extend reporting to 15 days after month end vs. the 10 days stated in management agreement. After discussion it was decided to keep the reporting at the 10 days following months end.

6b. DA on District Manager report: For this last period, we had one ownership change at 197 Harvest Lane (Daley purchased Mason Home). There was 1 Blue Stake request at 158 Rim Trail Road. On 9/3 the Rim Trail Rd water line replacement was completed. We installed 350' of 1" PEX and 3 water service lines for the cost of \$4,270. On 8/19 the HACH technician calibrated our Turbidity and Chlorine meters at the WTP. This is done 3 x's/yr. for \$3k. On 8/27 Curtis Palace Electric installed a new digital pump timer for Well #3, replacing the mechanical pool timer. DA will purchase same type of digital timer for Well #2 as it is showing need for replacement. On 9/23 DA collected 5 water samples for annual Lead-Copper testing. Samples were collected from 5 separate homes and results came back OK and well below ADEQ limits. On 10/28 Aero Drilling came out to inspect Well #3. Well output has dropped from approximately 8,000 to 2,000 GPD. The evaluation concluded that the well pump and pump saver were working properly. The Problem is De-Watering which occurs when the recharging of the well is less than the pumping rate (11 gallons/minute). Discussion of running camera down well – item on Agenda. The broken cable for the water level flag on the main storage tank should be replaced this coming week. The District found two running water meters resulting in a net estimated 48,000-gallon loss. Water losses of this type can only be found by reading meters. New Well purchase updates to follow. Nothing to report on District Water Rights (SRP)

12:44 pm, BJ moved meeting to recess for short break

12:52 pm, BJ called meeting back from recess.

7a. Update on water shortage and low producing well and actions to take. Options: 1) Keep status quo now that leaks are repaired, possibly slowly rebuild water supply. 2) Shut off water to the residents at night to build up water supply. 3) Determine the usability of the Katadyn filter system in the WTP and put it back into use. 4) Haul water. 5) Determine cause of low flow at well and rebuild well or dig deeper. 5) Run the WTP with CC Cragin water and issue 'boil water notice'. Much discussion followed and Board determined to pursue the feasibility of using the Katadyn filters. DA will check into this with the help of BJ, WR and RT and report back to Board. Meanwhile we will investigate further details of hauling water and keep close watch and status quo on water system.

7b. Update on purchasing private (Parish) well. Effective today, DA had received copy of signed Escrow Agreement for the purchase of New Parish Well. After some updated discussion JT motioned to approve signing (by BJ) of Escrow Agreement and WR seconded the motion. Motion passed unanimously. The RTDWID will officially be entering Escrow for the purchase of the new well. WR made additional motion to approve of the Board spending \$1320 for survey expense to Northstar Surveying or comparable. JS second the motion – Motion passed unanimously.

1:49 pm, BJ moved meeting to recess for short break.

2:00 pm, BJ called meeting back from recess.

7c. Discussion on expensing or capitalizing the water line replacement on Rim Trail Road. After short discussion WR motioned to not capitalize the repair of the Rim Trail Rd water line, going forward we should include an emergency line item in budget to capitalize these types of repairs and or tool purchases. JT second the motion. Motion passed unanimously.

7d. Consideration to use AMR water meters for all future water meter replacement installations. The AMR meters cost an additional \$118 per unit to replace vs. the standard brass meters. Discussion followed and it was pointed out that the with the use of AMR meters we can reduce the time to locate leaks on owners' side and meter reading time. Concerns exist on the reliability of the AMR units and DA stated the AMR units have a 20-warranty prorated at 5-year increments. DA estimated we replace 5-6 meters on average/year. WR motioned that going forward that we spend additional money to install AMR meters vs traditional brass meters, JS second the motion. Motion passed 3 to 2.

7e. Discussion of impact on water resources with increasing number of Rental properties. Information only for today. Currently the average water usage per owner is 1,500 to 2,000 gallons/month. DA indicates the rental units are using 3 to 5 times more water/month. There are 6 to 8 rental properties in area now. Board may consider new water class for rental properties to compensate for additional use. WR suggested setting rates based on consumption not on rental properties. Board to follow up on this topic.

8. Call to public: None

9. Call to Staff and Board Members for non-agenda items: RT suggested revisiting having the District meeting in Phoenix seeing how there is 3 out of 5 members from Phoenix. BJ and DA are ok with that, we just need to determine location in Phoenix area.

11. Schedule Date for next Board Meeting: BJ to look at calendar and get back to Board.

12. Meeting Adjourned at 3:11 pm.

Respectfully submitted,

John Tanner  
Secretary