

Rim Trail Domestic Water Improvement District Board Meeting Minutes

August 17th, 2019

Held – Station 72 Whispering Pines Fire Department

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

1. The meeting was called to order at 12:00 PM

2. A roll was called – Chairman Bruce Johnson (BJ), Parliamentarian Judy Scott (JS), Treasurer Ray Tanner (RT) and Secretary John Tanner (JT), Vice Chairman Will Regg (WR) were present, and a quorum was established.

District Manager: Don Ascoli (DA)

Public: Harry Jones

3. JT made a correction to the minutes from 6/1 by removing last sentence of 2nd paragraph. BJ moved that the minutes of the prior meeting be approved with corrections; JS seconded.

Minutes were approved.

4. DA introduced Shelby Winstead from ServLine to discuss Customer Water Leak insurance program. She introduced a Sample Leak Protection Program recommended for our District. The program included 3 options. The 1st option was most reasonable for our District which is additional \$1.75/month per customer included in program. Coverage for this would include any leak from meter to the water fixtures in the house up to a limit of \$500 coverage. Program does not include vandalism. DA pointed out that this past year the District have forgiven up to \$475 in water loss – this does not include the amount paid by customer. Shelby indicated that Pine and Strawberry are using this insurance program. At 12:40 - After much discussion on this program and questions with Shelby, she concluded her presentation and departed from meeting.

BJ asked WR to consult with DA on this ServLine program before we move to much further on it. Board will consider program for possible use at a future date.

6a. RT reviewed the Treasure Report (noting that we are only one month into the fiscal year). Gross Profit \$7,417, Total Administration \$2,371, Total Water Operations \$4,002, Net Ordinary Income \$1043 and Total Cash \$106,595.

6b. DA on District Manager report: For this last period, we had no ownership change. There were 3 Blue Stake request. On 7/4 we installed our new AMR service meter at 376 Rim Trail Rd. On July 11th we repaired the leak at 136 Orchard Lane. On 7/26 leak was repaired on Whitetail Knob 25' from 11/2018 leak and we lost roughly 10,000 gallons. On 8/2 we were made aware of leak on Filaree main line, it is currently on controlled on/off time for evening use by residents. The repair is topic on this Agenda. DA met with ADEQ on 8/5 for tri-annual water system inspection and we were OK with no violations or corrections. The cable that carries the water level flag on our main tanks is broken and it is scheduled for repair. We had 11 water Rate Adjustments at the start of this fiscal year, 4 customers changed from Rate #1 to Rate #2 and 7 customers changed from Rate #2 to Rate #1. Payson Water Line (CC CRAGIN) – Water Filter Plant has been turned on and they are still experiencing some chemistry issues that they are working through, DA had a chance to sample the water and he claims it doesn't match up to our water quality in taste. Nothing to report on Water Rights. Turbidity will be discussed under Well Update.

7a. Regarding repair of leaking line at end of Filaree along Old Rim Trial Road. DA is asking Board to authorize replacement of +/-350 LF of this line and 2 ARM meters for total of \$3761 to \$4300 max which includes a 10% contingency. After discussion about exact location and whether to Capitalize expense or call it maintenance. WR motioned to replace this line as proposed by DA and we will Expense this repair for now with an option to Capitalize it later if we decide. JS second the motion – motion passed unanimously.

Regarding repair of leaking lines RT made a motion for DA to carefully record the areas of leaks, identifying the type of leak, type and size of pipe, condition of pipe and location so we have a record and something to work with to prioritize potential line replacements and sequence in the future. BJ second motion – motion passed unanimously. DA pointed out that he has been keeping record of the leak repairs up to this point.

7b. Update on using RTDWID website as possible posting site for rate hearing notices. Going forward "Rate Hearings" will be posted at 1) Bulletin Board at Mail Boxes, 2) Well #3, and 3) Treatment Plant. For standard Meeting Agenda, Notice and Minutes will be posted on Bulletin Board at Mail Boxes and Website.

7c. Update on discussion with Gila County on cleaning out Rim Trail Rd culvert. Before meeting could be arranged with the County, the culvert cleared itself out on its own. DA will follow up with Gila County to establish understanding of liability (damage to our water line) so culvert can be cleaned out in future without delay.

1:57 pm, BJ moved meeting to recess for short break.

2:07 pm, BJ called meeting back from recess.

7d. Update on testing and purchasing a private well. For the record the well was measured to be 126 LF deep, first 20' is lined with steel casing, remainder is plastic casing. The last test performed by DA was on 8/7, it was a 48-hour test and DA estimated it a discharge of roughly 13 GPM with a 3" drop in that 48-hour period. There was discussion about set back requirements for fence, storage facility, fence re-alignment and to build a well house or not. First thing this coming week, DA will check into and confirm set back requirements. DA presented Estimated cost to purchase land/well and put into Production for a total cost of \$86,050. RT pointed out that we only had \$65,000 in Budget this year for new well. Board discussed and selected only the immediate cost required to get new well purchased and selected expenses that brought cost within Budget this year. The additional items required will be considered in next years Budget.

Motion was made by WR to approve funding to purchase said well and property for the Budget of \$60,000 which includes subsequent well development expenses. Well expenses included in the \$60k budget amount is Evaluation of Well, Purchase of Well, Engineering Design, ADEQ Well Source testing, ATC Application, Permits, Project Management and Legal Fees and some Contingency. Motion seconded by BJ. Motion passed unanimously.

Call to public: HJ suggested getting Agenda and meeting posting out 4 or 5 days ahead of meeting rather than a couple of days, giving the public a little more time to consider coming to meeting.

9. Call to Staff and Board Members for non-agenda items: RT suggested if we are going to build a new well house (At new well location) that we considering adding additional storage area be included in new well house for the storage of historical records and documents for the RTDWID. Consider adding to future Agenda.

11. Schedule Date for next Board Meeting: Consider next meeting for 10/26 or 11/2 at 12:00 pm. To be confirmed.

Meeting Adjourned at 2:56 pm.

Respectfully submitted,

John Tanner
Secretary