

RTDWID Minutes DRAFT until approved at next Meeting.

1. The meeting was called to order at 6:00 PM by Vice Chairman Will Regg

2. Roll was called – Chairman Will Regg (WR), Treasurer Ray Tanner (RT), Secretary John Tanner (JT), Parliamentarian Jeff Manley (JM), JT Driscoll (JTD) Vice Chairman, and a quorum was established.

District/Operations Manager/s: Dan Utz (DU) and Steve Stevens (SS)

Public: Haley (Stevens?) (HS)

RT commented to Will and the Board that it was agreed that this was a one item meeting to approve the new District Manager contract and should not include the Treasurer and District Manager report. The Board and Will agreed, and it was a mistake to add those items to the agenda.

3. Approval of Minutes of Prior Meeting – postponed to March meeting.

4. RT reporting Treasurer's report: postponed to March meeting.

5. Discuss and take possible action related to: A. Review and take possible action approving the assumption by Steve Stevens of the RTDWID District Manager contract now held by Dan Utz. Discussion followed and it was confirmed that SS would assume DU's District Manager contract has written including compensation. It was also confirmed that it would be effective 2/1/24. By the end of June when the contract expires, if there are any changes requested by SS, we will adjust contract for Board approval. JTD motioned to approve that SS will assume District Manager contract has written, effective 2/1/24 and effective through 6/30/24. RT 2nd the motion. Motion passed unanimously. Congratulations Steve and thank you for stepping up to take this position.

6. Call to the Public: For non-agenda items. SS raised a current double billing issue that we are having with Chase and ACH. SS sited several examples and noted repeated occurrence that has happened the last several months. After a short discussion by the Board, RT commented that he had recently visited Chase bank to discuss this issue and the undoubtedly some confusion with Chase Bank and our ACH account. Knowing the Board knows little about ACH, RT suggested that he (RT) and SS take this issue up outside of the meeting and that this was something he and SS can handle directly with Chase Bank. SS agreed and RT and SS will follow up on straightening this issue out with Chase Bank. JTD suggested we should send a bulletin out to our customers acknowledging this issue, our apologies and letting them know SS is working to resolve this right away. JTD distributed this note to the Rim Trail community (Sent 2/29/24 post meeting).

SS also brought up a discrepancy in well meter readings (output) vs. customer meter reading and gallons sold. By his estimate there was a broad discrepancy. DU disagreed with the numbers, and it came into question if the reading discrepancy wasn't a total gallon output on the wells vs. a monthly comparison. DU will take a closer look at this with SS and report back to the Board on it. Well #4 came into question on the occurrence of signs of sediment or presence of mud when getting a water depth reading. DU will look into this more and report back to the Board. The Board also requested from DU, an update on monthly well depth reading and would like to get it in a graph so to see the history over time.

7. Call too Staff and Board for non-agenda items, updates, and recommendations for future meetings: Additional items were added.

- Discussion about the potential growth we may be experiencing in Rim Trail compared to our capability to provide water.
- Consider our next infrastructure project and possible WIFA loan.
- The Board needs to revisit communication with residents and how to get more involvement.
- Election, November. Terms up for WR, JT, JM
- December list of items from the meeting Minutes.
- Insurance annual renewal
- Scanned records – Where do we store the physical documents? Pumphouse, Water Treatment facility?
- Solar for well 4, need a new quote

9. Possible Executive Session: None

10. Schedule for next Board Meeting: WR suggested March 28, or 30 optional dates for next meeting, Will will follow up on email.

11. Adjournment: Meeting motion to adjourn by JM and RT 2nd motion. Motion passed. The meeting adjourned at 7:00 PM.

Respectfully Submitted

John Tanner

Secretary