

Rim Trail Domestic Water Improvement District Board meeting minutes  
March 17<sup>th</sup>, 2018  
Held at Station 72 of the Whispering Pines Fire Department

**DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING**

The meeting was called to order at 1:05 PM

Board members present: Dave McKibben, Bruce Johnson, John Tanner, Judy Scott, Ray Tanner  
District Manager: Don Ascoli

Public: Tom Melcher, Ramesh Narasimhan, NCS Engineering (telephonically)

A roll was called-Chairman Dave McKibben, Vice Chairman John Tanner, Parliamentarian Judy Scott, Treasurer Ray Tanner and Secretary Bruce Johnson were present and a quorum was established.

Ray Tanner moved that the minutes of the prior meeting be approved; Judy Scott seconded. Minutes were approved.

Ascoli gave a District Manager's report, in which he referred to the printed notes he distributed via e-mail. The new bridge on Bridge Road was discussed. The owner of 136 Orchard Lane has modified his corral fence but has not installed a double isolation valve. District will move ahead with relocating the valve in April. District mapping is still in progress, and Ascoli displayed a six-page copy of the pdf. product. Ascoli will investigate the possibility of using mapping software on individual devices for each board member. The new maps are comprehensive and will include other data not available now.

Ray Tanner gave a Treasurer's report in which he mentioned the highlights of the Profit & loss Budget vs. Actual chart. Because of slight differences in the numbers, an explanation about adjustments and accrual vs cash basis was given by McKibben.

McKibben opened a discussion about the Board's officer positions for the current year, and who will fill each position. Johnson volunteered to fill the Chairman's position. A motion was made by Ray Tanner to accept Johnson; it was seconded by Scott. Voting was unanimous.

Johnson assumed the duties of Chairman and called for nominations or a volunteer for position of Secretary. John Tanner asked questions about the job. At this point discussion was suspended while Ramesh Narasimhan of NCS Engineering phoned in.

District Manager Ascoli introduced Ramesh Narasimhan of NCS Engineering who explained that an option to a filter plant upgrade is possible i.e. the upstream movement of the intake valve. First, the draft report of his filter plant flocculation proposal was discussed and he described the expected results. Johnson asked whether a pilot plant would be installed prior to final installation. He replied in the negative and said it would not be necessary because the technology is proven. The disposal of the contaminants was discussed. Total cost is \$56,600, but the Engineering costs of \$20,000 will be covered by ADEQ.

Ascoli reported on the efforts to get options for moving the pickup point of the intake. Two contractors walked the proposed route and estimated the costs. Ascoli distributed maps and cost sheets and reported that ADEQ will pay for most of the Engineering costs. A lift station may need to be built. SRP has the easement that the pipeline would cross and has the right to allow or disapprove the overall effort. The relocation option has a higher initial cost, but may prove to be less expensive, in the long run, than the filtration option due to no additional maintenance charges. It will also mean no changes to our current treatment process. Preliminary estimates on the cost for this option are between \$110K and \$125K with ADEQ picking up the engineering costs of around \$30K.

After a brief recess the Board reconvened and re-entered the discussion of member positions and who will fill them, and the term expirations of Ray Tanner and Bruce Johnson. Ascoli will get the election packets from the county and put out a call to the public for the election. Bruce Johnson will serve as Chairman, John Tanner will be Secretary, Dave McKibben will be Vice Chairman, Ray Tanner will be Treasurer, and Judy Scott will serve as Parliamentarian.

The Board voted to authorize Ascoli to work with NCS Engineering to begin the study of the pickup point relocation, at no cost to the District.

There was a call to the public, with no response. There was a call to the Board for non-agenda updates and recommended topics for future meetings.

Johnson suspended the meeting at 2:51 p.m. and Executive Session was begun.

Executive Session was ended at 3:57 and Johnson adjourned the board meeting.

Bruce Johnson, Chairman