DRAFT RIM TRAIL DOMESTIC WATER IMPROVEMENT DISTRICT

BOARD MEETING SUMMARY / MINUTES

November 12, 2026

1. MEETING DATA

Legal Name of Public Body: Rim Trail Domestic Water Improvement District (RTDWID)
Date: November 12, 2026
Time: 6:12 PM to approximately 7:06 PM
Format: Public budget hearing, followed by a special board meeting, followed by a regular board meeting

Board Members Present

Absent: John Tanner and Jeff Manley.
Quorum: Confirmed at each of the three meetings.
District Operator: Ben Rowe appeared briefly but could not be heard, so his operator report was reviewed by the Board in his absence.
Public: Harry Jones attended.

2. SUMMARY OF MOTIONS AND VOTES

Item	Moved / Seconded	Votes	Result
Adopt the FY 2026-2027 budget as posted to the public (special meeting)	Moved: William Regg Seconded: JT Driscoll	Aye: Regg, Driscoll Nay: Ray Tanner	**Passed, 2-1**
Adjourn the special meeting	Moved: William Regg Seconded: JT Driscoll	Aye: Regg, Driscoll, Tanner No opposition recorded	**Passed, no recorded opposition**
Approve the October 21, 2026 minutes as posted in draft (regular meeting)	Moved: JT Driscoll Seconded: William Regg	Aye: Driscoll, Regg Abstain: Ray Tanner (had not read the minutes)	**Passed, 2-0 with 1 abstention**
Adjourn the regular meeting (7:06 PM)	Moved: Ray Tanner Seconded: William Regg	Aye: Regg, Tanner, Driscoll	**Passed unanimously, 3-0**

3. PUBLIC BUDGET HEARING

The Chair called the hearing to order at about 6:12 PM. The proposed 2026-2027 budget had been posted on the District website and published in the newspaper. Harry Jones, the only member of the public present, had no comments, and the Chair closed the hearing.

4. SPECIAL BOARD MEETING: FY 2026-2027 BUDGET

- The Board noted the proposed budget was the same one reviewed and adopted as tentative at the prior meeting.
- Ray Tanner observed that the budget did not break even on operations.
- William Regg noted that, because the budget had been posted, the Board could only consider a motion for adoption, not changes. The Chair agreed that, if it failed, the Board would return with a different proposed budget.

Motion: Accept the budget as posted to the public. **Made by:** William Regg. **Seconded by:** JT Driscoll.
Result: Motion passed, 2-1 (Ray Tanner opposed). The 2026-2027 budget was adopted.

The special meeting was then adjourned by motion of William Regg, seconded by JT Driscoll, with no opposition recorded.

5. REGULAR BOARD MEETING: REGULAR BUSINESS

Approval of October 21, 2026 Minutes

The Board reviewed the draft minutes. William Regg explained the new, more concise format, which still covers discussion points, votes, and results. The Chair said it covers them well, and Regg will continue with that format unless there is opposition.

Motion: Accept the October 21 minutes as posted in draft. **Made by:** JT Driscoll. **Seconded by:** William Regg. **Result: Motion passed, 2-0, with Ray Tanner abstaining because he had not been able to read the minutes.**

Treasurer's Report

Ray Tanner said he could not read the financial sheets but that the District made a profit for the month. The Chair suggested he email the information to the Board, and Cheryl may be asked to assist. No formal action was taken.

Water Operator Report

The Chair read the report, which had been shared with the Board beforehand:

- Pending budget approval: the manifold rebuild, booster pump installation, well pump replacement, and RanchBot automation. Gila Pump was waiting for approval to continue.
- An air gap was created at the treatment plant by pulling the production meter. Reinstalling the meter would bring the plant back online. The air gap was needed to reclassify the system from Grade 3 to Grade 2 treatment. Photos and an email were sent to ADEQ, and confirmation is pending.
- Well No. 1: excavation has begun on a valve believed to connect to the two-inch line between Well No. 1 and the main tanks. The valve will be opened, or cut if necessary, to confirm the line.
- The communication cable from the main tanks to the Well No. 1 components still needs to be reconnected. It tells the system when the tank is full, and without it the automation trips. William Regg agreed to inspect it and advise the handyman or propose another plan.
- Projects: excavate near Well No. 1, reconnect the cable, and finish the Gila Pump automation and improvements.
- Recommendations: approve the budget and install AMR meters on the wells.

No formal action was taken. Ray Tanner asked which components led to the Grade 3 classification. He recalled a filter type that earned 15 points and wondered whether the removed filters were counted. JT Driscoll did not have that detail. He expects to speak with ADEQ senior inspector Anna Khan this week and will ask for a detailed component breakdown. Discussion noted that, if a plant is down for five years, ADEQ considers it a new water source and the reinstatement requirements grow stricter each year.

6. OLD BUSINESS

- **ADEQ compliance and treatment plant:** The plant was disconnected and the information was presented to ADEQ, which acknowledged receipt of the photos. The District is waiting for official notice of reclassification. No violation notice is currently expected.
- **New WIFA application:** JT Driscoll asked RanchBot to combine the approved quotes and add automation equipment for all wells. He also asked Ben for a quote for added meters on each well and on Sierra Vista. William Regg wants meters placed for the greatest benefit, such as the Whitetail Knob leg, and asked to be included in those discussions. An updated Gila Pump quote and Ben's project-management time will also be included. Ray Tanner and William Regg raised mapping and condition assessment of the distribution system as another WIFA project. Paul Worth may be able to provide an exploratory quote. The Chair will bring all quotes to the Board before applying.
- **District records:** The Board will rely on the Chairman and William Regg to maintain records on the District SharePoint site. Regg has the disconnect photos and the photos of the Baloozi leak repair, and other members can send documents to him. This item was checked off.
- **Website redesign and maintenance:** William Regg is maintaining the website. Quotes align with the budget. He prefers a company that specializes in managing district websites, with cost depending on the number of updates per month. He will report back at the next meeting.

7. NEW BUSINESS

Water Rate Comparison / Possible Rate Changes

This was discussion only, and no rates or fees were adopted. The Board reviewed Cheryl's comparison of nearby districts. William Regg noted that the District's higher base rate includes the first 3,000 gallons, and that adjusting for this (column L) shows the District is not significantly higher than others. He suggested that, if rates rise, the base rate could be held and high-volume users charged more. Ray Tanner doubted there are enough high-volume users to make a significant difference and pointed to management and administrative expenses. The Board will revisit this at the next meeting with updated statistics.

District Management

The Board discussed the long vacancy of the district manager role and the strain it places on the Board. William Regg and JT Driscoll favored a dedicated district manager or a project manager given defined work blocks. Regg noted that a district manager would be costly and a project manager would require more Board time. Ray Tanner questioned whether the District's operations have outgrown volunteer management. Payson Water Company was raised after an earlier approach was declined. William Regg identified Sonoran District Services, which offers government compliance, board meeting administration, and district billing. He will email them to arrange a meeting on services and costs. Ray Tanner cautioned that reserves are funding current spending, which could limit the District's 20% share of future projects. JT Driscoll said the budget leaves adequate funds. No hiring decision was made.

8. ITEMS DEFERRED (NO MOTION TABLED)

- Water rates: to be revisited at the next meeting with updated comparative data.
- WIFA application: quotes will go to the Board for review before submission.
- Website management: William Regg to report quotes at the next meeting.
- District management: William Regg to contact Sonoran District Services and share findings.
- Grade 3 reclassification: JT Driscoll to follow up with ADEQ.

9. CALL TO THE PUBLIC AND ADJOURNMENT

Harry Jones had no comments. The Chair called for a motion to adjourn; Ray Tanner moved ("so moved") and William Regg seconded. All three members present voted aye. **Result: Motion passed unanimously, 3-0. The meeting adjourned at 7:06 PM.**